

Name:		Given name :	
Nickname:		Sex (H or F):	
Phone 1: ¹		Phone 2 :	
Email : ²		Fax :	
Address:		City :	
Zip code:		Country of residence:	
Nationality:		Date of birth:	
City of birth :		Country of birth :	
Site or link on the web: ³		At which former edition of the Biennale did you participate?	

Description of five works submitted for selection:

	Title of work	Used technique	Year of creation	Name of the photographer of work	Dimensions: H x L x D cm	Dimensions with packaging ⁴	Weight with packaging in Kg ⁵	Value in CFA Francs	Address of departure of work ⁶	Technical needs for installation of work
Work 1										
work 2										
work3										
work 4										
work 5										

¹ International phone number: 00, country code and n°.² Indicate a valid and reliable email in order to contact you surely.³ Links to an article or website on internet reachable without registration. No social network links, please.⁴ Specifications requested for shipping and insurance. Dimensions must be in centimeter, weight in kilogram, value in African franc CFA/XOF. Please give accurate information.⁵ Specifications requested for shipping and insurance. Dimensions must be in centimeter, weight in kilogram, value in African franc CFA/XOF.⁶ Precise address for the shipper of works (floor, flat n°, street, district, city, country and airport).

How to fill the form and send it :

- Download /Save the blank form on your computer (do not complete online). Open it clicking on the pdf file.
- Complete **all** fields directly and only in Acrobat PDF Reader (scan, digitalized, picture or word files are not accepted)
- If you don't have a PDF reader, free download on: <http://get.adobe.com/uk/reader/> .
- Then do Save as> save with the small icon that looks like a floppy disk in the top left of the page or Ctrl + S or "apple"+S on Mac.
- Rename it with your name and given name to avoid confusion between the blank form and the empty one. Save it on your desktop once filled.
- Open this file and checked if it is completed.
- Send it attached by email with other documents of your portfolio to candidature@biennaledakar.org
- Keep a copy of this form: choice of photos that you will send must exactly match with the artworks listed in the form.

Complete application portfolios must be sent as soon as possible and received lately
September 15, 2013

to

candidature@biennaledakar.org

Secrétariat Général de la Biennale de Dakar
19, Avenue Hassan II
B.P. 3865 Dakar – RP. Sénégal



Application portfolio :

Portfolio must include the following elements digitalized:

1. **Application letter** indicating your acceptance of regulation (regulation is to download on www.biennaledakar.org).
2. **Application form dully filled**
3. **A biography** of maximum 15 lines in **french and in english**
4. **Detailed curriculum vitae:** civil status, studies, exhibitions, awards, residencies, publications, links on the web.
5. **A recent portrait photograph of the artist** (digitalized)
6. **Five colour photos digitalized of recent works being property of the artist and less than 2 years old.**
7. **Technical file of submitted works**
8. **Copies** of articles in art magazines and art critic articles on the artist's work, one or several statements from well known experts (optional).

Important:

- This call for application is only for African and African Diaspora artists.
- Works submitted for selection **must not have been shown yet in an international exhibition**. They must be **property of the artist and date of less than 2 years**.
- The General Secretariat of the Biennale of Dakar will not consider **incomplete applications portfolios**.
- Application documents **will not be sent back to the artists** after deliberations of the selection committee. They will be added to the documentation centre of the Biennale of Dakar.

Document format

- **Text documents** must be in **only in RTF or PDF files** (CV, biography, press articles, letters, technical file).
- **Photo documents** (picture of artworks, portrait of the artist) must be in **JPEG, TIFF or PNG files obligatory in high resolution 300 dots/inch**, over 2MO per photo (necessary for catalog).
- **Each photo file of work must be named so : name-of-artist_given-name_title-of-work_year .**
- **Videos** must not be compressed and have to be sent or by large file transfer, else on dvd sent by post (the jury shall not consider links on Utube, Myspace etc).
- **A technical file must** match each photo of work **and indicate** name of the file, name of the artist, title of work, used technique, year, dimensions, name of photographer of work, material needed for installation, if necessary sketches and plan.

Sending files

- **By email** and if possible in one sending in zip file to candidature@biennaledakar.org
- **By large file transfer** in one download file zipped (dl.free.fr, Wetransfer, Yousendit, Dropbox, Sendbox, etc) reported by email to candidature@biennaledakar.org
- **Per Post** for dvd with heavy videos, with registered parcel or express mail to: **Secrétariat Général de la Biennale de Dakar. 19, Avenue Hassan II . B.P. 3865 Dakar – RP. Sénégal**
- Artists who can't digitalize their documents are allowed to send it printed by post. For photos printed on paper, **name of the artist, given name, title of work, year** must be written on the back of each photo.